

PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION

Registered Charity No. 1081815

Supported by the Community Fund; Countryside Agency; Help the Aged;
St Edmundsbury & Suffolk Councils

Chairman	Treasurer	Secretary
C Spicer	R Kirby	Mrs J Wilson

Minutes of the MEETING for 2010 held on 13th January 7pm in Pakenham Village Hall

Members Present:

Christopher Spicer	CS	Chairman
Rip Kirby	RK	Treasurer
Francis Brown	FB	Playgroup
Jim Burrows	JB	Bowls & Trustee
Diane Lloyd	DL	Players
Max Bacon	MB	Church Rep
Elsbeth Dennis Jones	EDJ	Co-opted
Julie Wilson	JW	Minute Secretary
Paul Shackleton	PSh	Trustee
Richard Gay	RG	Trustee
Karl Scott	KS	Trustee
John Culley	JC	Carpet Bowls

1. Apologies for absence

Joan Mangnall	JM	Booking Secretary
Phil Smith	PS	Trustee
Pat Simpson	PSi	Monday Club
Paul Harris	PH	Co-opted

2. Approval of the previous minutes: 19th November

Minutes approved
Tony Edgar performed PAT tests

3. Matters arising from the Minutes:

See repairs- Village Hall

4. Play Group Storage

FB & DL to discuss shelving. Mats to be sold to give more space.
Still need for more storage space. FB to continue to try sell spare mats too.

Floor space also problem. Carpet bowls need more space. Scenery takes up space. Scenery to be taken down after panto. This was discussed & agreed by CS & DL.

Note: After the meeting an agreement was reached between FB & RK for 50/50 portable shelving in the Store Room. They will report at the next meeting.

5. Treasurer's Report

Draft accounts-In summary for 12 months: 31st Dec 2009:

Income and Expenditure Excluding Play Area

Hall Income	16094
Hall Expenditure	<u>13378</u>
Operating Surplus	2716

Current assets: **£ 18757**

Committee agreed that Marion Sargent to check accounts.
Need for someone to run 100 Club from October 2010

6. Booking Secretary's Report

WSC- Soft Furnishings, Garden Planning & Watercolour painting- ceased for next 10 weeks due to lack of interest.
Agreed local charity events- hire fee of £35 per session.
JM to be advised by CS.

7. Fundraising Reports:

Quiz Night: 13th March

Roger Mangnall to be asked to print fliers & tickets. Steve & Denise to be offered expenses.

Open Gardens: 6th June:

Committee: Jayne & Richard Gay

Julie & Cliff Jones

Caroline & James Dawkins

Paul Shackleton

Dedicated e-mail set up: pakenhamopengdns@btinternet.com

RG gave progress report. Asked if a % of the profit could be given to the charity of their choice. This was agreed.

Village Fete

MB offered for Church to organise Fete. Organisation of Fete to be discussed with WI and other organisations.

8. Correspondence

CS to fill in catering form for borough council with help of Andrea Davey.

Non domestic rates form sent to Inland Revenue for Post Office.

9. Repairs & Maintenance

Village Hall

Knights Warner: Heater repaired under cooker. Service of boiler booked for Feb. Air-conditioning check booked for July.

Step ladder installed.

Curtains repaired.

The Pavilion

Car Park: Cannot be built until after May. Cost £4000 approx quoted but likely to have slight increase.

Suggested funding: PC- £1250
PFA- £1250
SCC- £500
SEBC- £1000
Total- £4000

Play Area

In good order.

10. Village Reports

WI Report

20th March 7pm Glenn Miller Evening- Village Hall

9th May- Sale Trail Day- sell unwanted items

September- Fashion Show planned

JM requested she stand down as WI representative.

Church

Activities planned for forth coming year

17April- Sausage & Mash

7th August- Coffee Morning- Fen House

11th September- Sponsored Bike Ride

2nd October- Walk with bring & share refreshment in Martin Room

27th November- Bazaar

Bowls

First meeting in March

Players

Pilates cancelled

Ballet cancelled

Bowl cancelled

- clear for week of panto

11. Public Questions

None

12. Any Other Business

None

13. Date & time of next meeting

Pakenham Village Hall at 7pm Wednesday 10th March 2010