

# ***Pakenham Village Hall and Playing Field Association***

- Registered Charity No. 1081815 -

-Supported by Community Fund; Countryside Agency; Help the Aged; St. Edmundsbury & Suffolk councils-

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## **Hire charges for Pakenham Village Hall**

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From 1st. April 2009 the charges will be:

	<b><i>Block Booking</i></b>	<b><i>Occasional or out of village</i></b>
Per session	£17	£35/£50
Commercial	£20	£50
Weddings – all day		(negotiable)
Commercial events, small conferences		£150
Setting up or clearing up		£40

Catering, bar facilities – by arrangement. When it is intended to cook a meal, an extra charge may be made.

Returnable Deposit £100 by cash or cheque, to "P.V.H.&.P.F.A."

Morning session – 9 a.m. – 1 p.m.

Afternoon session - 1.30 – 5.30 p.m.

Evening session – 6 p.m. – close.

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Heating - Winter - Mon.-Sat. 9 a.m.-9 p.m. then use extension timer.

Sunday - 9-10 a.m. only, then use extension timer.

Summer - air conditioning only - use extension timer.

N.B. Please see the attached insurance information, and consider adding now the premium of £2 to your payment.

Booking Secretary - Joan B. Mangnall

Phone 01284-702502

email - mang@onetel.com

April 2009